

# Cherry Creek High School



2020  
Student/Parent  
Marching Band Handbook

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FORMS (found on website <http://cchsbpa.org/documents/>)

### **Required forms:**

1. Commitment contract/registration via Google form
  - <https://forms.gle/odETYmgfm9ziyeSY7>
  - Completion of this form is due by May 15, 2020
2. CCSD Permission to Participate (due upon return in the fall)
3. Medical Authorization (due upon return in the fall)
4. Trip Rules & Expectations (due upon return in the fall)

### **Optional forms (due upon return in the fall):**

5. Parent Volunteer Form
6. Directory Advertising Form – if you would like to place an ad for your business or your student.

## **A LETTER FROM THE DIRECTORS**

Congratulations! You have become a part of one of the finest groups of young people on our high school campus....the Cherry Creek High School Marching Band. The Marching Band program has built a standing tradition of excellence. Our students develop a tremendous work ethic in order to carry on that tradition with each new school year. The Marching Band program continues to move in new directions in music making. We look back on the past with respect, and we reach for the future with new goals and determination.

The Cherry Creek High School Marching Band is an after-school activity. The Marching Band has demonstrated excellence in performance both on and off the marching field. Through performances at many local and regional competitions, the Marching Band has been repeatedly recognized for their high level of performance. At the end of each summer and throughout the fall, we focus on developing a new and exciting field show production that will entertain Marching Band fans like never before!

We want everyone to understand that the marching program at Cherry Creek takes students beyond their imagined possibilities as musicians and athletes. The program takes a commitment of dedication, planning, teamwork, perseverance, and faithfulness to oneself as well as to others. The students of the Marching Band continue to impress us as they “dare to do what so many only talk about.”

For all of us who are part of the Marching Band, it will never be about the “score” or the outcome of any performance but about how we take each performance and pursue excellence with passion. We will always “practice for perfection and perform for enjoyment.” The more we explore, define, and refine, the more satisfying and enjoyable our performances become.

This handbook is designed to help you get started in your Marching Band career at Creek. However, there are so many more experiences you will have that cannot be explained. Students, it is impossible to describe the feeling you will get standing on the field at your first performance, “hitting your dot” at practice, or hearing the applause of people who appreciate how much hard work went into your performance. Families, watching your student(s) experience all these things can’t be explained here either. Hopefully, this information will simply make it a little easier to get through the initial stages of this new season of Marching Band at Cherry Creek High School.

Sincerely,

***Tim Libby***

***Sara Wynes***

***Craig Westwood***

Directors

# A LETTER FROM THE BAND PARENT ASSOCIATION



## Cherry Creek High School Band Parents Association

c/o Tim Libby ▪ 9300 E. Union Avenue ▪ Greenwood Village, Colorado 80111 ▪ 720.554.2344

Website: [www.cchsbpa.org](http://www.cchsbpa.org)

Facebook: [www.facebook.com/cchsbandparents](https://www.facebook.com/cchsbandparents)

### **Welcome to the 2020 Marching Band Season!**

Welcome to a new season of support for our Cherry Creek High School Marching Band! As parents of a Marching Band student, we are the members of the Band Parents' Association (BPA). **The purpose of the Band Parents Association (BPA) is to support the band members and their adult leaders through communication, volunteer assistance and fundraising to ensure the success of their season.**

Our kids work really hard through the season and parents have discovered that getting involved doubles the fun for everyone. There are many ways, both big and small to get involved!

**Volunteer:** We are asking every parent to participate in some way. Join a committee, agree to bake for hungry band members, help haul equipment or prep the bleachers. This year we will be communicating our volunteer opportunities through our weekly email and Sign Up Genius. Please take the initiative and sign up through these "paper-free" invitations.

**Support the Group Fundraisers:** Marching Band has a variety of expenses including specialty area Instructors (Percussion, Guard, Marching), transportation to events, meals at competitions, equipment and instruments, uniform maintenance, choreography, copyright and competition entry fees. While the school and district contribute to some of these costs, ***the BPA is responsible for filling the financial gap.*** The BPA has decided on several group fundraisers that benefit the bottom line of the band program and we ask you to do your part to promote these.

To help pay for the required band fee, the BPA has also planned several fundraisers that benefit students' individual accounts including grocery card program (general band fund contribution), Entertainment Books, and Butter Braids.

Thank you in advance for your dedication of time, effort and dollars to support all of our students in this special organization at Cherry Creek High School. We know this experience will be memorable for both you and your student.

Sincerely,

PhuLan

**PhuLan Olson**

CCHSBPA President, 2020

P.S. We communicate mostly through email, so please make sure we have the email addresses you check regularly. Please read the entire emails each weekend. Also visit the BPA website at <http://www.cchsbpa.org> and “like” our Facebook page. Email [cchsbinfo@gmail.com](mailto:cchsbinfo@gmail.com) with questions.

<b>BOARD OF DIRECTORS:</b>	PhuLan Olson <i>President</i>	Connie Bechtolt <i>Treasurer</i>
Tim Libby Sara Wynes Craig Westwood <b>Band Directors</b>	Cyndi Stahl <i>1<sup>st</sup> Vice President</i>	Cathy Dundon <i>Communications Secretary</i>
	Vien Perez <i>2<sup>nd</sup> Vice President</i>	Penny Dwyer <i>Recording Secretary</i>
		Neil Kipp Lisa Kelley <i>General Board Members</i>

# PREREQUISITES FOR PARTICIPATION

## **Class Enrollment**

All musicians (not including Color Guard) must be enrolled in an instrumental ensemble class in order to be able to participate in the Marching Band activity at Cherry Creek. This commitment to the program must be kept for the entire year. All instrumental music courses are year-long courses.

## **Member in “Good Standing”**

All Marching Band members (including the Color Guard) must be students in good:

1. Academic standing – According to our policy, those who have *more than one “F”* are considered academically ineligible to perform with the Marching Band. This is the same eligibility rule as athletics (see next page for a copy of the CCHS eligibility definition).
2. Behavioral standing – such behavior that does not uphold the ideals of the program will be grounds for dismissal from the Marching Band.
3. Financial standing – all marchers must be current with their financial obligations. See “Financial Side” for details about Band Fee. The \$100 deposit is due with the paperwork upon return in the fall.

## **Paperwork**

All members must have the following paperwork turned in and on file in the band office before a performance spot is issued. Paperwork can be turned in to the band office, or at mini band camp in May.

The forms can be downloaded from the CCHSBPA website: [www.cchsbpa.org/documents/](http://www.cchsbpa.org/documents/)

Please print and complete each form. Required forms:

Commitment contract via Google form:

<https://forms.gle/odETYmgfm9ziyeSY7>

CCSD Permission to Participate

Medical Authorization

Trip Rules & Expectations

Optional forms:

- a. Parent Volunteer Form (please let us know how you can help)
- b. Directory Advertising Form (ad for your business or for your student)

## **Physical Fitness**

Competitive marching is a very physical activity - therefore much conditioning is necessary. All members must participate in lunges, crunches, push-ups, and other physical activities. We will also be jogging, so please prepare your body with exercise and healthy eating. Those with asthma

who have been prescribed/require an inhaler must have an Asthma Action Plan on file at the school clinic with permission to carry their inhaler and keep it with them **at all times.**

**CCHS Athletic Eligibility (also applies to Marching Band)**

Every athlete at Cherry Creek High School will have his/her academic performance and citizenship monitored on a weekly basis during his/her sport(s) season(s). Grades of “D” or “F” as well as a citizenship grade will be turned into the Athletic Office by our teaching staff. If an athlete has two failing/unsatisfactory citizenship grades reported to the Athletic Office, that athlete will be declared ineligible to represent Cherry Creek High School in any interscholastic competition or scrimmages the following school week. Make-up work will not be accepted for eligibility purposes after 3:00 p.m. on Fridays. Exceptions: medical or emergency absence approved by the teacher in writing. NOTE: Individual sport coaches may establish higher academic standards.

To be eligible to represent Cherry Creek High School in athletic activities, a student must:

- Not be failing more than one class. NOTE: For the purpose of athletic eligibility – “I” (incomplete); “WF” (withdrawal failing); or “U” (unsatisfactory) are considered “F” (Failing).

## **EQUIPMENT**

All equipment and Instruments must be in proper working condition. This includes having a supply of good reeds. All flag bags and instrument cases must have a nametag. Percussion and pit performers are responsible for their own mallets, drumsticks, etc.

Step-up Mouthpieces are highly recommended. Students become limited with beginner equipment at the high school level. Please consider investing in your child's instant improvement and fuller tone by purchasing the respective mouthpiece below:

- Clarinet: Vandoren 5RV, B45 or Selmer C85 / 105
- Trumpet: Bach 3C or 5C or equivalent
- Trombone/Baritone: Bach 6 1/2 AL or Bach 5G or equivalent
- Saxes: Selmer C\*(star)
- Tuba: Conn Helleberg or large equivalent

### **School-issue instruments:**

The school provides several instruments for players whose concert instrument is not part of the marching band, namely percussion and brass (but not trumpets!). Percussion and pit are still responsible for sticks, mallets, etc.

- Percussion – bass, snare, quad
- Pit – mariba, gong, ...
- Baritone (for trombone players)
- Sousaphone (for tuba players)
- Mellophone (for french horn players)

### **Instrument Care**

Whether you own your own instrument or you are using a school-issued instrument, it must always be maintained in top playing condition at all times. Periodically check for loose screws, corks, pads, springs, etc. Ask the director during your lunch period or during your class to examine your instrument before having it repaired. Sometimes it is a "quick fix." Never play instruments belonging to other people without their permission.

### **Instrument Storage**

The security of personal and school-owned instruments is the direct responsibility of the person playing that instrument. Wind instruments are to be stored in storage cabinets located in the Band Locker Room when not in use. All wind instrument cases must have a luggage tag identifying the owner/user with name, address and telephone number.



## ATTENDANCE POLICY

Conscientious rehearsal attendance is mandatory to the success of any instrumental music program. When we put drill on the field and work to develop our competitive field show, it is essential that all band members are present for the entirety of all rehearsals. Regular attendance at rehearsals, combined with a solid ability to play the show music and march drill will ensure the student a permanent position in the Marching Band. We need all positions present in order to properly clean forms (practice pages of drill until the formations look neat). If one individual is missing from a set, our ability to clean forms is reduced substantially.

1. **Attendance is mandatory at all rehearsals and performance events, including activities during fall break.**
2. **Excused absences should be approved in advance.**
3. Illness (absence from school)
4. Death in family
5. An important religious observance
6. Other RARE circumstances - The Directors will determine each circumstance on a case by case basis.

During the school year, there are no practices on Tuesdays. This is the best day for scheduling appointments (dentist, doctor, orthodontist, ...) or for meeting with teachers after school for additional academic assistance.

### **Personal conflicts such as jobs, homework, tutoring, club meetings, etc. are not excused.**

1. In the event of a student wishing to receive an excused absence, the student must submit the request in writing, signed by the parent or guardian, to the director at least 24 hours in advance of the absence. Failure to do so will automatically result in the student's absence being unexcused. **Unexcused absences** will suspend a student from the Marching Band pending a review of their commitment to the others on the team. **Certain situations may be grounds for Marching Band expulsion at the director's discretion.**
2. In the event that a student must be absent due to an **unforeseen emergency** such as personal illness, the student is required to email the director as well as their coach (if applicable). Additionally the student **is required to bring a parent note** to the director on the day of his or her return to school to validate the absence as well as to relay pertinent information. Failure to do so will automatically result in the student's absence being unexcused.

Attendance is **CRITICAL TO OUR SUCCESS!!** Please plan ahead and always communicate.

### ***Note: there will be 2 marching band competitions during Fall Break!***

Please plan your family vacation such that you can attend the competitions.

Thursday, October 15 – Metro Regional Qualifier 5A; Littleton, CO

Saturday, October 17 – Arapahoe Marching Festival; Littleton, CO

## **THE FINANCIAL SIDE**

The Marching Band at Cherry Creek is supplemented by a per student fee. The fee covers such things as transportation, uniform rental, meals, ensemble equipment, “show T-shirt,” and the final uniform dry-cleaning. Most importantly, the fees enable us to hire the very best music and drill writers in the country.

### **Marching Band Fee**

For the marching band season, there is a fee for all members, including Color Guard. We offer a discount to families with more than one student in the marching band, and the fee is **\$50** less for the additional family member.

- \$550 with 10 emails for eTeamSponsor campaign
- \$700 without participating in eTeamSponsor campaign

Payment is to be made as follows:

<b>#1</b>	<b>August 4</b> (first day of fall camp)	\$100 non-refundable deposit due
<b>#2</b>	<b>August 14</b> (Marching Band Spirit Night)	Remaining balance due

The money will be used throughout the summer based on your student’s commitment. Therefore, there are no refunds on the deposit. We will need to make important marching drill, music, and personnel decisions based on all the payments. Please pay band fees on time to ensure your child’s participation and our success.

### **Other items to be purchased by the band members**

All new students will need to purchase our marching shoe or “Dinkles” for around \$25. We also have a supply of used shoes available for \$12. We will get shoe sizes and collect money for the shoe order during Mini-Band Camp. Veterans who have shoes that are too small may make an even exchange for another pair of used shoes if their size is available.

### **Other items to be purchased by the Color Guard**

All guard members will be informed separately about possible personally owned uniform parts that may need to be purchased including, but not limited to shoes, gloves, etc.

## FUNDRAISING

Cherry Creek High School annual budgets are insufficient to meet many of the critical needs of the Cherry Creek High School Marching Band Program. Seventy percent of the budget must be made up through fees and fundraisers. Each student and student family is asked to participate as fully as possible to ensure the success of each of these efforts. We need every family to actively participate in our fundraising efforts.

### **Actual Operating Costs are much higher...**

The Cherry Creek High School Band Parents Association (CCHSBPA) offers a number of different opportunities for your child and family to help raise money to offset the costs of running the marching band program. Some fundraising activities go towards the general band fund; some can be placed into a student's individual account to help offset band/music related expenses including any band trips. The student account can be used to pay for travel costs (the CCHS Marching Band travels in "even" years), instrument rentals, and music lessons. There will be opportunities to raise funds for students throughout the year.

We will always work with individuals with financial difficulties, as long as they are proactive in trying to raise funds in various ways. We will not allow finances to get in the way of participation. Together, we can always work out a payment plan in order to ensure your child's participation.

We are always looking for new and different ways to raise these funds for the Marching Band. If you would like to help with fundraising or if you have an idea, please contact the BPA president at [cchsbando@gmail.com](mailto:cchsbando@gmail.com).

### **Fundraisers for Student's Individual Account:**

Due to our status as a charitable organization, a student's individual account can be used for direct band costs: band fees, travel costs, dinkles. It cannot be used for T-shirts or band wear. Note: eTeamSponsor campaign contributions are not part of a student's individual account – that is a fundraiser for the band general fund.

- **King Soopers Grocery Cards:** ongoing fundraiser where 5% of your purchases will be put into your student account. To learn how to purchase, contact Peg Link at [peglink@comcast.net](mailto:peglink@comcast.net) or Kelly Headrick at [kelly68tr@yahoo.com](mailto:kelly68tr@yahoo.com).
- **Butter Braids and Cookie Dough:** will be sold in late September. This is another option to put money into your student account.
- **Entertainment App / Books:** will be sold within the first few weeks of school. Students will get up to \$15 per app or book sold in their student account.

### **Fundraisers for the General Fund:**

- **Silent Auction at Fall Band Concert:** Local merchants and friends of the band donate items and gift certificates to be auctioned. All concertgoers are welcome to participate in the auction.

### **Fundraisers for the Marching Band General Fund:**

- **CCHS Back to School Night BBQ:** A local restaurant will provide the food. BPA Volunteers help serve and take money. This is a very profitable fundraiser for the entire Band. Please promote it to friends and volunteer to help.
- **eTeamSponsor Campaign:** Early in the semester, your child will receive an informational flyer explaining the process of sending a professional email to friends and family asking for a monetary donation to support the band.
- **Marching Band Restaurant Nights:** Pick up dinner for your family after a busy day of school and band practice. Local area restaurants nights will be advertised throughout the season – and the restaurant gives back a percentage of its earnings to the Band. Watch emails for details of which restaurants and dates participate.
- **Place an order on AmazonSmile,** The Marching Band general fund receives a half percent of every dollar you spend. Click on this link to sign up for AmazonSmile – and use it every time you make a purchase. AmazonSmile carries all the same great stuff at the same prices as Amazon: <http://smile.amazon.com/ch/84-0718562>
- **Go Fund Me!:** A new funding project to raise funds for transportation. Please help to get the word out on social media.
- **Donations and Matching Funds:** Gifts are gratefully received and many companies have matching funds programs that support non-profit organizations like ours. Please check with your company.

## **SUMMER SCHEDULE**

### **Summer Sectional Meetings and Marching Band Camp**

During the summer, the Drumline (all percussionists) and the Color Guard meet to build up technique and fundamentals. The Brass and Woodwind sections also meet throughout the summer to familiarize new band members with the fundamentals of marching and to reacquaint older band members with marching techniques. Time will also be spent rehearsing music and beginning detailed work on the marching show selected for football half-time shows and competitive events. Uniform check out and sizing/ordering of shoes, and shirts, may also take place during these sectional meetings.

Band members are **strongly urged** to be present at as many of these activities as possible. It is understood that some of these dates may be missed because of scheduled family vacations; however, the ultimate success of the Marching Band Season is highly dependent on as many performers as possible being performance-ready prior to the two week-long marching camp.

**From August 4 – August 14, Marching Band Camp (mandatory for all members)** will facilitate the continuing placement of members in various degrees of performing positions based on marching and musical performance and attendance. Necessary absences will be handled on an individual basis (see Attendance Policy above).

Students with summer employment should consult with their employers concerning schedules, and endeavor to be present at all of these practices and rehearsals.

### **Summer Summary**

1. INDIVIDUAL SUMMER PRACTICE – This is what must happen before sectional rehearsals and Band Camp. Daily practice must occur both musically and physically in order to be ready for music checks and physical conditioning.
2. SECTIONALS – (Percussion, Guard, Brass, Woodwind) – These are the days during the summer when each section meets separately. This is the fundamentals camp for all members. Both marching and music will be covered with each section. These meetings are important to keep up on building fundamentals, stay current on all routine/music re-writes, and to be better prepared for the Marching Band Camp.
3. One-day Summer camp in July (followed by the Pool Party)
4. MARCHING BAND CAMP – Extensive time spent at the CCHS campus to begin putting it all together and learning the new show. Music rehearsed will be put together with drill on the field. The preparedness of each student is paramount for placement in the performance roles of the Marching Band.

### **Marching Band Camp Survival Tips**

1. DRESS COMFORTABLY
  - a) Hats- Make sure hats keep the sun off your student's face.
  - b) Sunglasses- Be sure sunglasses have lots of UV protection.
  - c) Sneakers (running/cross-trainers) To avoid blisters, well-worn, not new sneakers, fully tied. HIGH TOPS or Skater types are *not* recommended.
  - d) Socks – lightweight wicking or athletic socks are best.
  - e) Shorts / light weight pants (jeans not recommended). Lightweight materials work best in the sun.
  
2. WATER, WATER, WATER – Bring a container for water which **holds at least one quart of water** and which has a large opening to make refill time faster. Be sure to write the student's name on it, too. Breaks last about 3 minutes, which doesn't leave a lot of time to mess around with refilling smaller bottles.
  
3. APPLY SUNSCREEN! AND BRING SUNSCREEN TO REAPPLY!
  
4. EAT REGULAR BUT LIGHT MEALS – Skipping meals does not work. You need energy to survive practice! Students should bring their own snacks. Students should avoid dairy and greasy foods as they can make them very sick when it's hot. We take dinner breaks, as well.
  
5. CCHS DRESS CODE applies **at all times**.

## SCHOOL SCHEDULE

The typical practice schedule is as follows.

- Mondays:** Practice 4:00 – 6:30 PM  
**Wednesdays:** Practice 4:00 – 6:30 PM  
**Thursdays:** Practice 4:00 – 6:30 PM  
**Fridays:** Home football games as scheduled

Note: there are no regularly scheduled practices on Tuesdays. This is the best day for scheduling appointments (dentist, doctor, orthodontist, ...) or for meeting with teachers after school for additional academic assistance.

Other practices may be scheduled as needed by the Band Directors. **Please refer to the calendar.**

**NOTE: The start time is when the students should be ready to begin playing/marching and should not be confused with arrival time.** In order for students to begin playing/marching *on-time*, they should plan on arriving **AT LEAST 10 MINUTES** prior to the start time in order to properly hydrate, warm-up, and stretch. Our unofficial band motto remains, “To be 10 minutes early is to be on time and to be on time is to be late.”

### **What happens after practice?**

At the end of each practice, announcements are made. This is the time when students find out about any practice assignments, last minute changes, receive handouts, and/or hear reminders about up-coming events. Each section may meet briefly with their section leaders at this time as well. After practice everyone helps each other clear the practice field of all equipment and trash so that everybody can go home. Please allow 5-8 minutes for the students to wrap things up after our practice concludes.

### **Where does the Marching Band practice?**

Band practice is at Greenwood Village Park on Softball Field #11. We use Stutler Bowl (football stadium) when it is available. Parents are always welcome to bring a lawn chair and come watch practices.

### **Saturday Rehearsals**

In addition to regular after school rehearsals during the week, Saturday rehearsals will be scheduled during the course of the marching season. Advance notice of the dates of these events will be provided for student planning purposes. Again, students with weekend employment should coordinate as far ahead as possible with employers to ensure they are able to participate. We will get some of our only “stadium time” during these rehearsals. Students are responsible for providing their own “brown bag” lunch during Saturday rehearsals.

## FOOTBALL GAMES AND HALF-TIME SHOWS

The CCHS Marching Band performs in the stands and on the field during each of the CCHS varsity home football games. Home football games are scheduled for Stutler Bowl on the west side of the campus. Most games are held on Friday evenings, with occasional games on a Thursday or Saturday. The following is the normal game day procedure unless changed in advance by the directors and staff.

**Note:** *We march over to the stadium together carrying only our instruments. Any woodwind cases, blankets, jackets, etc. must be delivered to the stands prior to the report times below. Brass cases should be left in the band room. Ask your section leader for specifics on seating/case locations at the stadium.*

Since most games start at 7:00 p.m., normal procedure is for Marching Band to arrive at 6:00 p.m. and change into **full uniform**. Members of the Drumline are expected to assist with loading percussion equipment onto the equipment truck at the Band Room and moving pit equipment to the “ready” position on the stadium track, while the battery moves to the warm-up area. ALL percussionists are expected to assist with reloading the equipment following the half-time presentation and/or the end of the game.

After a period of “warm-up,” the director will direct the drum majors to move the band into the stadium. Upon arrival in the stadium bleachers, the Marching Band will sit in designated instrumental sections and perform pep songs and other musical requirements as instructed by the directors and/or the drum majors.

BPA Seating Committee arrives early for football games and rolls out blue and red vinyl covers on the bleachers to designate the band seating area. (All parents are invited to assist the Seating Committee at the end of the game by wiping the red and blue vinyl seating and rolling it back up.)

The band seating section is for band members only. Friends, family members, band alumni, and others are not permitted to sit with the band during the game. Members are encouraged to have fun and support the team while being ready for cues to play music. Band members will not be allowed to visit concession stands during the first half of the game. Presenting the image of discipline and pride is always important. The band plays only as a group as permitted by CHSAA rules. The percussion section may play cadences. Individual playing (“pecking”) in the stands is distracting and unacceptable.

Approximately eight-ten (8-10) minutes before the end of the first half, the entire band will leave the stands and take a position preparatory to “taking the field” for the half-time show. When the half-time presentation is completed, our Beverage Committee traditionally provides water for the band members at a designated location.



Food and drinks are not allowed in the stands at football games. Water only is allowed. You will have a break during third quarter. You are expected to be in the stands and ready to play at the beginning of the fourth quarter, therefore students should be in place before the end of the third quarter.

Students must remain in their assigned row when in the stadium for optimum performance. Following any football game or competition, we always pick up our area and make sure it is clean and that our belongings are taken with us as we leave.

Reminder: Pit Percussion personnel are required to move percussion equipment to the truck following the half-time performance (pit equipment) and remaining Battery personnel, upon conclusion of the game (battery equipment). Additionally, sufficient front ensemble and battery percussion personnel are required to return after a scheduled game to the Band Room to unload the truck and secure the equipment in the band room. Other band members may also assist.

All band parents who are in the stadium are also invited to assist the Seating Committee at the end of the game by wiping the red and blue vinyl seating and rolling it back up.

### **What do I pack if it rains?**

The Directors will decide if uniforms will be worn when it rains and sometimes the decisions are last minute. We will do everything possible to prevent our students from getting sick during marching season! If it is cold / rainy please bring blankets and warm jackets, etc. for the stands. Wear layers so you can accommodate for weather changes.

### ***GAME SCHEDULE***

Marching Band only performs at home games, which are usually Friday nights, but sometimes on Thursdays. We also play at home playoff games.

One of these home games will also be 8<sup>th</sup> grade band day, when current 8<sup>th</sup> graders from Campus and West are invited to spend a day with band and play during the first half of the football game.

Please see the calendar for the schedule for the current season: <http://cchsbpa.org/calendar/>

*The football schedule is subject to change upon finalization of season calendar.*

*Playoffs begin in November. The State Championship Game is the first week of December.*

*We will perform at these events if necessary.*

## COMPETITIONS and PARADES

**Prior to each contest, members will receive an itinerary.** All bus transportation and some meals during competitions are covered by the fees. However, students should always bring a refillable water bottle to drink and sufficient money to cover evening snack items/concessions at the competition sites. The return to CCHS depends on the scheduling of each contest. Parents are requested to meet their non-driving students at CCHS in accordance with each itinerary. The Marching Band traditionally participates in the following:

Please see the calendar for the schedule for the current season: <http://cchsbpa.org/calendar/>

Late August (after school starts)	<b>Parade - Western Welcome Week Parade</b> Littleton, CO – (Old Town Littleton).
Sept Oct	Various competitions, all on Saturdays
Late Oct	<b>Regional State Qualifying Event (midweek) **2020: DURING FALL BREAK**</b> Littleton Public School Stadium, Littleton, CO Competing schools that qualify are seeded for the State Quarter Finals (top six in each class will receive a “bye” and qualify directly for the Semi-Finals).
End Oct/ Begin Nov	<b>Colorado State Marching Band Championship</b> Begins on Friday (Quarter-Finals–12 bands in competition) and continues on Saturday (Semi-Finals–18 bands / Finals–8 bands in competition) at <b>Falcon Field, United States Air Force Academy</b>

Other events, even numbered years only:

Early Dec	<b>Parade of Lights, Downtown Denver</b>
Nov or Dec	<b>Trip (Optional, extra cost), either Florida or California (not occurring 2020)</b>

### Sample “Day in the Life”

#### Parade Day

- 8am arrive at school
- no meals provided
- 8:30am bus to parade
- 10am parade begins
- bus to school at 2:00pm

#### Competition Day

- 9am practice at school
- bring your own lunch
- bus to competition
- 2pm march prelims
- BPA feeds hot meal
- 8pm march finals
- bus to school at 9:30pm

## **TRAVEL / BUS RULES AND PROCEDURES**

The Marching Band is known for traveling with respect for property and people. We will continue being the group that all bus drivers want to drive for. Here are some of our traditions:

1. Keep unnecessary noise to a minimum. All music players must have headphones/ear buds.
2. Do not play your instruments on the bus. Use of practice pads (drum warm-ups) is permitted but do not play on the seats.
3. Do not talk during roll call. Wait until it has been completed. Answer roll call loudly and clearly.
4. Couples remember this is a band function, not a date. You will be separated if there are continual problems.
5. Always keep the bus clean by picking up your trash continually.
6. Be courteous and respectful to all.
7. Remain seated while the bus is moving. Do not kneel, stand, or sit backwards in your seat.
8. All other bus and school rules apply – always.
9. Have a great time with friends. Go to and return from events with nothing to regret.

## **THE “BOOKS”**

### **What is a “Set Book”?**

Each student is required to have a 1 inch 3-Ring Binder with 30-40 plastic / top loading sheet protectors (clearly marked with their name and instrument). This is a must due to the amount of “abuse” this book undertakes. The binder holds both the music and drill sheets in place while keeping them dry against the various outdoor elements. We will use this book from the first day of the summer to the very last days before competition in October. Later the students are slowly taken off the Set Books and move exclusively to the Coordinate Sheets as drill information is transferred.

### **What is a “Coordinate Sheet”?**

Each student is represented by his or her own unique dot on the marching drill “map.” Their dot changes places to show where the student should be on the field. When a student gets to the right place on the field, this is known as “hitting your dot.” Coordinate Sheets are the individual student locations within the marching drill and are small laminated cards the students wear around their neck or waist during band camp and at ALL practices during the year. Students are expected to have their Coordinate Sheets (clearly marked with their name and instrument) at all times during rehearsals. They will be checked periodically for accuracy as well as if they have updated them with changes to the drill (if applicable). The best place to keep a dot book is either in the student’s instrument case (if large enough) or the student’s Set Book.

Please make sure your student has a Set Book (binder with plastic sheet protectors).

**NOTE:** If a student does not have these books available to them during our rehearsals, it slows down everyone in the entire learning process. Students may be asked to leave rehearsal to retrieve their Coordinate Sheet and or Set Book.

# **ELEMENTS OF THE MARCHING UNIFORM**

## **Care For and Respect Your Uniform**

In 2015, we got NEW Marching Band uniforms for the first time since 2002. These uniforms were obtained through much dedication and hard work by the directors, parents, and students. It is imperative – this year and every year - that each band member treats the uniform with the utmost care and respect at all times.

## **Uniform Description**

The Marching Band uniform consists of the following:

**Jacket** – Red and blue

**Trousers** - Bibber (Bibb) style pant with attached suspenders

**Shako (hat)** – Red and silver with red plume

**Gauntlets** – White with blue and silver trim

## **Proper Wear of the Uniform**

To insure uniformity, a parent Uniform Committee exists to monitor trouser and jacket sleeve lengths and other uniform-related items. Students must adhere to all instructions on uniformity, to include, but not limited to, the uniform and hair care. The director and the staff reserve the right to postpone the performance of a student with a uniform in poor performance condition. Band members will be financially responsible for replacing any part of any uniform that is lost, rendered unserviceable, or destroyed through personal neglect or improper cleaning.

The band uniform identifies an individual as a member of our ensemble, representing our band, school, and community. Students are responsible for having a clean, neat uniform for every performance. Uniforms are to be stored properly on a hanger. *Shoes are not to be kept loose in garment bags, but should always be in a bag or in a separate shoe compartment if available.*

When in public, we are either fully in or fully out of uniform unless instructed by a director. The shako (hat) must always be worn properly. It's a matter of pride.

Color Guard uniforms are different every year and should always be worn in the prescribed manner.

**Uniform Storage/Care/Maintenance**

Uniforms are kept at school throughout the season in a garment bag. Students will check out their uniforms before each performance and check it back in at the end of the event. After each event, the students are responsible for neatly folding their pants on the crease and hanging the pants and jacket on the hanger. Dinkles are stored in the back pocket of the garment bag. The garment bag is hung on the hanger but behind the uniform so it can air out. Hair ties and extra socks can be stored in the garment bag.

**Note: Cleaning procedures and instructions will be provided by the BPA for the various marching uniform items.**

Students wear dark gym shorts (thermals if cold) under the pants to facilitate quick modest changes. No jeans, zippers, cargo pants, big buttons or belts under the uniform. Under the jacket students will wear the show shirt provided (add more layers if cold).

Students purchase “Dinkles” marching shoes for around \$25.

**Replacement Cost for Lost or Stolen Uniform**

Hanger \$2.00  
Garment Bag \$15.00

Jacket \$250.00  
Pants \$60.00  
Plume \$ 20.00  
Shako \$ 42.00  
Gauntlet \$ 40.00



**\*Sample Uniform in Black and White**

**COLOR GUARD**

The Color Guard practices on its own and with the band. Color Guard members purchase an attractive, affordable warm-up suit, which is worn at school performances and to and from competitions, as well as a competition uniform, which is different from the band uniforms. Color Guard members and parents will receive separate, specific information about the warm-up suits and competition uniforms. The band provides the flags and other equipment used by the Color Guard, as well as a duffle bag for Color Guard members to keep their supplies in. The equipment and duffle bag is returned to the band at the end of each season. Please feel free to contact Color Guard Parent Reps with any questions.

## **CCHS BAND PARENTS ASSOCIATION (CCHSBPA)**

No high school band program is complete without an active and highly energized Band Booster Organization. The CCHS Band Parents Association is YOU, the parent. We provide support to the directors to help make the marching band program the best possible experience for our children. The BPA is also a wonderful experience for parents. We are lucky to be actively involved and experience the joy and excitement with our children.

BPA activities include fundraising for band equipment and events, providing spirit incentives, feeding students on competition days, assisting with the movement of band equipment before and after performances, helping with uniform check-in/out and adjustments, as well as attending to the 1,001 other details that make the Cherry Creek Band Program so outstanding. The CCHSBPA is a 501(c) (3) non-profit organization.

### **Where do parents sit?**

At football games, parents usually sit together in the section adjacent to the band in the stadium. At band competitions, we sit together wherever we can find a space. We try to sit together in a section and can be identified by our Band Wear and CCHS signs and pom-poms.

### **What do parents wear?**

Parents are encouraged to purchase “Band Wear” to wear at band events to show support. These may include t-shirts, sweatshirts, hats, etc. and will be able to be ordered at the Band Spirit Night event. These professionally made items stand out in any crowd, especially if there are lots of parents sitting together.

### **What is there for parents to do?**

There are many ways that you can help the marching band program. Following is a list of opportunities, and more opportunities will be sent to you via email. It takes many individuals to run such a large organization successfully. It’s up to you to **select at least one opportunity** to help out.

We hold at least one official meeting of the BPA—usually at the January banquet. Other meetings are scheduled and announced if necessary. The best way to stay “in the know” is to read the entire BPA emails usually sent out on Sundays. “Like” our Facebook page where we also post information and check the website at [www.cchsbpa.org](http://www.cchsbpa.org). Questions can be directed to [cchsbbandinfo@gmail.com](mailto:cchsbbandinfo@gmail.com).

### **Parents are Encouraged to:**

1. Be supportive of the band program and your child’s participation by enthusiastically attending every performance possible (Mom and Dad are still the most important audience).
2. Help your child to be prepared and punctual for every rehearsal and performance.

3. Notify the director and/or section leader if your child is to be absent or late for performance or rehearsal. This should be done in advance, unless it is an emergency situation.
4. Encourage your child to practice at home and help them find a quiet place that encourages concentration.
5. Arrange for private lessons for your child.

**You know you're a band parent when....**

- ✓ You can't pick out your child anymore, because they all look alike!
- ✓ You have a pair of long, black socks with you all the time just in case you get the call or text.
- ✓ You no longer speak of your child as your daughter/son, but as a "freshman trumpet" "sophomore guard" or "junior sax."
- ✓ There's no such thing as a "prior commitment."
- ✓ Your car can make it to school on its own!
- ✓ The band calendar RULES your life!
- ✓ You find yourself humming the marching show while at work.
- ✓ You know what a dot book, dinkle, and shako is!

**Please do not hesitate to ask any questions.  
The BPA Board is here to help you enjoy this wonderful experience.**

## **VOLUNTEER OPPORTUNITIES**

It takes many hands, many hours and resources from dedicated parents in order for the Cherry Creek Marching Band to achieve the excellence that it does year after year. Strongly consider being an active parent, and volunteer your skills and talents. There are one time/one day individual projects, as well as seasonal and year-round committees. If you need clarification about level of involvement, please contact any BPA board member. Committee chair contact information is available on the website at <http://www.cchsbpa.org>. We are so thankful for parents who offer to lead and for those who volunteer to learn the work of the committee so they can step into leadership in coming years.

- Parents of Freshman/ new students:
  - Do something - jump right in!
  - We'll take any amount of effort.
- Sophomore parents:
  - co-chair a committee, or join the board
- Junior parents:
  - chair a committee, or join the board
- Senior parents:
  - chair a committee, or step back and support the new chair, ensuring a pipeline of the next leaders



Task	Volunteers Needed	Time Involved	Description
<b>LEADERSHIP</b>			
<b>Board</b>	6	All season	<p>Support band directors, organize BPA and volunteers.</p> <ul style="list-style-type: none"> <li>● President</li> <li>● Vice president #1</li> <li>● Vice president #2</li> <li>● Treasurer</li> <li>● Communications secretary</li> <li>● Recording secretary</li> </ul> <p>New board is elected at the end of each season for a 1 year team. Commonly, board members serve a second year, often in a different position (e.g. VP becomes president). Of the 6 board positions, each year new people fill 2-4 spots. If interested, please chat with a current board member.</p>
<b>Color Guard</b>	2 chair plus volunteers	All season, including Winter Guard	<p>Support the color guard section, including Winter Guard season.</p> <p>In the past, this has usually been the parents of the guard captains, but it doesn't have to be – anyone can do it.</p>
<b>PRE-SEASON</b>			
<b>Directory</b>	1 chair plus a volunteer	Completed by band camp in August.	<p>Most information is received by mid-June with some additions during August band camp. It is recommended that this person be familiar with graphic layout and design and can set up mail merge. Past chair is available for training.</p>
<b>Buttons</b>	1 chair plus a volunteer	Photo sessions during band camp	<p>Coordinate several photo sessions during band camp which includes scheduling students as to the date and time they will be photographed. Follow up is usually needed with a few</p>

			students. After photos are taken, photo buttons must be made. Buttons are distributed at Spirit Night.
<b>Photographers</b>	All parents	Any and all events	Please take pictures throughout the season and share with the Facebook admin. Please be sensitive when posting pictures of other kids on social media.
<b>Uniform Committee</b>	1 chair plus volunteers	At Band camp, and during the off-season to organize the closet and have the uniforms dry-cleaned.	During the summer and band camp, you will assist in getting measurements, order shoes, and assign uniforms. Help match students with the correct size. There is an established process for this so you don't have to figure it all out from scratch. Uniforms may have to be hemmed or lengthened.
<b>Props Crew</b>	1 chair plus volunteers	A weekend or three in August/September	Build props for the show, if necessary. Construction experience helpful, but not required.

**BAND SPIRIT**

<b>Spirit Committee</b>	1 or 2 Chairs plus volunteers—and all parents	August -October	This committee connects parents to encourage and support students and staff. The chair arrives early at competitions and finds space for parents to sit together. Decorate the band room with signs, banners, plates and photos. Other ways to encourage the band throughout the season are created by the chair.
<b>Tshirt and Band Wear</b>	1 Chair plus volunteers	Spirit Night and possibly other events	All bands have logo apparel that helps identify band members out of uniform and their supporters. The committee selects, orders and sells band logo apparel. These are sold at Spirit Night and possibly other events.

## GETTING THE BAND ON THE FIELD

<b>Competition Food Committee</b>	1 Chair plus volunteers Please sign up to help when the Sign-Up Genius emails go out!	At festivals and state competition (usually 5 events)	Band camp snacks, competition lunch or dinner... Meal requirements vary depending on the event and timing. The kids need to eat! Parents work with the Directors coordinate food donations, required purchases, cooking and serving.
<b>Competition Food – Grill Masters</b>	4 volunteers	At festivals and state competition (usually 5 events)	Operate the 2 griddles to create hot and tasty food for the band
<b>Competition Food – Truck / RV</b>	1 Chair plus volunteers	At festivals and state competition (usually 5 events)	Provide your pickup truck or RV for use transporting grills and food
<b>Baking Committee</b>	All families will be invited. Please reply to Sign Up Genius	Back to School Night, Competitions, and Various Events	The band makes money selling dinner and baked goods at Back-to-School night. We need as many bakers as possible. You don't have to bake it yourself – but you do have to package it and get it to the event. And we provide desserts at the band meals.
<b>Uniform - Plumes</b>	1 Chair plus volunteers	Every performance	Band members receive their plume as they go onto the field. This committee has the plumes ready to put onto the students' shakos as they leave the stands at games or when they are about to perform. They collect the plumes after performances as well.
<b>Pit Crew</b>	1-2 Chair plus many volunteers	All performances	The Pit needs help moving their equipment on and off the field and in and out of the truck. Many hands make light work with this task. Benefit to you is that at competitions you won't have to pay to see the band perform – you'll get on the field for FREE! Also includes driving the truck to/from events.

<b>Football Seating Committee</b>	1 chair plus volunteers	All home football games—arriving early to prepare the bleachers	The band sits together at football games. To keep uniforms clean and dry, unroll seatcovers along the bleacher seats.
<b>Water (football and parades)</b>	1 chair plus volunteers	Every game and parade	Serve water in cups to the band members several times during a football game and parades. Use band funds to purchase bottled water for parades. (Water at competitions is part of the “Competition Food” committee.)

## FUNDRAISING

<b>Fundraising - Butter Braids and Cookie Dough</b>	2 chairs plus volunteers to distribute	Orders taken in September and delivery in Oct.	Coordinate with Butter Braids company to receive order forms and delivery date. Get order forms to band and collect them after sales are made. Remind band members of turn-in date through signs, etc. Secure volunteers to help with sorting and delivery to band members.
<b>Fundraising - Entertainment Apps / Books</b>	2 Chairs	Late August into September	Coordinate the selling and delivery of apps / books. This includes organizing table sales, e.g. in front of King Soopers.
<b>Fundraising - Grocery Cards</b>	2 Chairs	All year	We sell Grocery Cards, and the proceeds go directly into your student’s band account. Work with grocery stores and band treasurer to ensure proper accounting of funds.
<b>Campaign – Restaurant Night</b>	1 or 2 Chairs	All year	Organize fundraising events at local restaurants, where a portion of the night’s proceeds are given to the band. Coordinate with restaurants, promote events to band members.
<b>Silent Auction</b>	1 or 2 Chairs plus many volunteers	Starts in summer, event is at the first Fall Concert	Coordinate auction to be held at Fall Concert. Volunteers will be needed to solicit local businesses or other donations and organize item displays.

## EVENTS

<b>Event - Back-to-School Night</b>	1 or 2 chairs plus volunteers (4 to plan the event, 10 to volunteer night of event)	Late Aug - Early September	Coordinate the back to school night dinner, working with restaurant, arranging set-up, and alumni band parent volunteers.
<b>Event – Band Spirit Night</b>	1 chair plus volunteers	Preparation in late summer and event at the end of Band Camp (August).	This is a party at school on the last night of band camp. Families will get a chance to meet each other and sign up for the season’s activities. Volunteers will help with membership processing, spirit wear sales, food, and volunteer sign-up.
<b>Event – Awards Night</b>	1-3 parent volunteers and coordinate with student committee	End of Season, usually first week of January	At the end of the year, the band has an awards night to celebrate their year. First, there is a gathering around food, followed by a video and awards in the Fine Arts Theatre. Students create the video, plan the class gifts, and drum majors host the event. The chair plans the pre-event food (desserts and appetizers, not dinner), and is in charge of decorations.
<b>Event – 8<sup>th</sup> grade night</b>	1 chair plus volunteers	1 night in September or October	Organize chili cook-off for 8 <sup>th</sup> graders and band student between the afternoon practice and football game. Find chefs eager to share their recipes with the students.
<b>Event – pool party</b>	1 chair	July	Reserve pool for after 1-day band practice in July. Assign snacks/drinks for students to bring, according to their year (e.g. Frosh + Seniors bring chips & snacks, Soph + Juniors bring fruit, water, drinks)

<b>Event – Parade of Lights</b>	1 chair plus volunteers	Even years only - December	Every two years, we perform at the Denver Parade of Lights, downtown. Light up the band. Purchase lights and batteries, attach lights to uniforms both nights of the parade.
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